



23 January 2025

Dear Parent/Guardian,

## **WEIGHTED ASSESSMENT AT BOWEN SECONDARY – SECONDARY 4**

1. Aligned with MOE's Learning for Life movement to provide more time for deep learning, reduce overemphasis on academic results and promote student well-being, Bowen Secondary adopts an assessment framework that balances alternative and traditional modes of assessment.
2. To further realise the aims of Learning for Life, please note that with effect from 2025, there will be adjustments to how Term Assessments (TAs) are carried out in Bowen Secondary. Please see below for key details:
  - From 2025, all Pen and Paper tests (PPs) will be conducted during curriculum time (i.e. a lesson for the relevant subject, unless otherwise stated). The duration of each PP will typically be 45 min, with minor differences based on individual subject requirements.
  - Please refer to the **Annex** included at the end of this letter for the TA Schedule. To enable students to take ownership of their learning, subject teachers will communicate the assessment dates for PPs, rubrics (where applicable) and coverage of each assessment directly with students via channels such as Google Classroom and Class Notice Boards.
3. To help students manage their workload, there will be no more than 2 assessments conducted for students per day. This includes PPs and other school-wide assessments (e.g. oral examinations).
4. Assessment Format and Weightings
  - In Terms 1 to 2, students' learning in each subject is assessed through TAs, which are aligned to established national standards and carefully spread across a 'TA Window' in Weeks 5 to 8 (Term 1) or Weeks 4 to 7 (Term 2) to manage the demands on students and enable them to continue enjoying learning during lessons.
  - In Term 3, students will sit for their Preliminary Examinations (N-Level: Term 3 Weeks 4-6; O-Level: Term 3 Weeks 8-10).
  - For Secondary 4/5 students, TAs and Preliminary Examinations will be pen and paper assessments (or E-exams where applicable) and aligned to national examination requirements and format. This helps prepare students progressively for the rigour and demands of the national examination papers that they will be sitting for at the end of the year.
  - Please note that the weightings of the TA and exams are as follows:

Level	<b>TA1</b> Term 1	<b>TA2</b> Term 2	<b>Prelim Exams</b> Term 3	Term 4
Sec 4/5	15%	15%	70%	N/O Levels

5. We strongly advise all students to take their TAs and Preliminary Exams seriously as these will provide important information about their subject mastery and learning gaps. Any absences **must be** supported by a Medical Certificate or reason deemed valid by the school.
6. Termly result slips will be issued to keep parents/guardians informed of their child's/ward's progress. Form Teachers may meet or speak with parents/guardians of selected students.
7. Should you need any clarification, please feel free to contact your child/ward's Form Teacher. We seek your support in ensuring that your child/ward prepares well for all assessments.

Warmest Regards,

A handwritten signature in black ink, appearing to read 'B Chen', with a small flourish at the end.

sMR BENJAMIN CHEN  
VICE-PRINCIPAL

## 2025 Term Assessment Schedule - Secondary Four

## TERM 1

Level/Stream	W5	W6	W7	W8
	3/2 to 7/2	10/2 to 14/2	17/2 to 21/2	24/2 to 28/2
4 Exp /5NA	ART (AA)		Additional Mathematics (PP)	
	Design & Technology (AA)		Geography Elective (PP)	
	English Language (PP)		History Elective (PP)	
	Mathematics (PP)		Literature Elective(PP) - SEC 5	
	Mother Tongue (PP)		Pure Biology (PP)	
	Nutrition & Food Science (PP) - SEC 5		Pure Geography (PP)	
	Pure Chemistry (PP)		Pure Physics (PP)	
	Science [Biology] (PP)		Science [Chemistry] (PP)	
	Science [Physics] (PP)		Social Studies (PP)	

Level/Stream	W5	W6	W7	W8
	3/2 to 7/2	10/2 to 14/2	17/2 to 21/2	24/2 to 28/2
4 NA	ART (AA)		Additional Mathematics (PP)	
	Design & Technology (AA)		Geography Elective (PP)	
	English Language (PP)		History Elective (PP)	
	Mathematics (PP)		Literature Elective (PP)	
	Mother Tongue (PP)		Pure History (PP)	
	Science [Chemistry] (PP)		Science [Biology] (PP)	
			Science [Physics] (PP)	
			Social Studies (PP)	

Level/Stream	W5	W6	W7	W8
	3/2 to 7/2	10/2 to 14/2	17/2 to 21/2	24/2 to 28/2
4 NT	Element of Business Skills (AA)		Mathematics (PP)	
	English Language (PP)			
	Mother Tongue (PP) [E-paper]			
	Science (PP)			

## TERM 2

Level/Stream	W3	W4	W5	W6	W7
	31/3 to 4/4	7/4 to 11/4	14/4 to 18/4	21/4 to 25/4	28/4 to 2/5
4 Exp/5NA	English Language (PP)	Mathematics (PP)		Geography Elective (PP)	
	English Language Oral [3 & 7Apr]	ART (AA)		History Elective (PP)	
		Design & Technology (AA)		Additional Mathematics (PP)	
		Nutrition & Food Science (PP) - SEC 5		Mother Tongue (PP)	
		Pure Biology (PP)		Pure Chemistry (PP)	
		Pure Physics (PP)		Pure Geography (PP)	
		Science [Chem] (PP)		Science [Bio] (PP)	
				Science [Physics] (PP)	
				Literature Elective (PP) - SEC 5	
				Social Studies (PP)	

Level/Stream	W3	W4	W5	W6	W7
	31/3 to 4/4	7/4 to 11/4	14/4 to 18/4	21/4 to 25/4	28/4 to 2/5
<b>4 NA</b>	English Language (PP)	Mathematics (PP)		English Language 'NA' Oral [21 & 28 Apr]	
	English Language 'O' Oral [3 & 7Apr]	ART (AA)		Geography Elective (PP)	
		Design & Technology (AA)		History Elective (PP)	
		Science [Bio] (PP)		Additional Mathematics (PP)	
		Science [Physics] (PP)		Mother Tongue (PP)	
				Pure History (PP)	
				Science [Chem] (PP)	
				Literature Elective (PP)	
				Social Studies (PP)	
Level/Stream	W3	W4	W5	W6	W7
	31/3 to 4/4	7/4 to 11/4	14/4 to 18/4	21/4 to 25/4	28/4 to 2/5
<b>4 NT</b>	English Language (PP)			Mother Tongue (PP) [E-paper]	
				Science [E-Paper]	
				English Language 'NT' Oral [28 Apr]	
				Mathematics (PP)	
				Element of Business Skills (PP)	
				English Language 'NA' Oral [21 & 28 Apr]	
<b>Notes</b>					
- All PPs will be conducted during curriculum time (i.e. during timetabled lessons for the relevant subject, unless otherwise stated)					
- The duration of each PP will typically be 45 min, with minor differences based on individual subject requirements.					
- Subject teachers will inform students of the exact assessment dates nearer the relevant assessment window. Teachers will also inform students if there are any changes to assessment windows for a specific subject.					